

Oaktree Residential Homeowners Association Inc.

Professionally Managed by SBB Management Company

An Accredited Association Management Company

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IMPORTANT NOTICE – NEW PEDESTRIAN GATE CODE CHANGE, PACKAGES AND INTRUDERS DURING THE HOLIDAYS

November 26, 2019

TO: HOMEOWNERS AND RESIDENTS

Dear Homeowners/Residents:

It has been brought to the attention of the Board of Directors and Safety Committee that several residents had packages stolen from their porch. Some residents have witnessed this, as well as groups of teenagers coming into the Oaktree neighborhood through the gates or jumping over the fence. Some of these teens are on foot or on a bike, at least one was seen pushing the gate code.

Therefore the HOA will be changing the gate codes for the pedestrian gates effective Wednesday, November 27th. The new gate will be

Press the 1 & 5 Together, than 2 -4- 3

As a reminder, PLEASE do not provide the gate codes to friends or guests. All guests must enter through the guards and entry gates.

Homeowners are asked to please keep an eye on your property and remove mail or packages immediately.

Additionally, if you have cameras or monitors for your home or property, please feel free to review and advise the HOA if you see anyone suspicious (i.e. person, vehicle, etc.). If you think you may have had your mail stolen, please contact the police and file a report.

Here are a few reminders and safety tips to follow:

- Keep all valuables out of sight or removed from your vehicle. Make sure to lock your vehicle.
- Remember to lock up your home and set the alarm when you are not at home or at night.
- Make sure to leave lights on when not at home (or schedule them on a timers) to dissuade any burglars.
- Set all alarms for home, vehicles, etc.
- Don't leave packages on your doorstep.
- If you are leaving out of town for the holidays, check with a neighbor to help watch your home, pick up mail and newspapers, etc.
- Please keep garage door(s) closed when not in use.
- Don't advertise on social media you are out of town.

Assistance by the homeowners is extremely important, and by getting involved with contacting the police, the more police will make a presence. Please **contact the police directly** and not the front gate. The gate personnel are not equipped to handle this sort of situation.

Additionally, if you can take photos of any suspicious kids or teens approaching a home stealing a package or jumping the fence, gates, etc., this would help identify the culprits. If possible, please take photos which can be posted on the HOA website and also forwarded to the police. Once you have contacted the police, advise the guards, as well as SBB Management. **You should not attempt to physically engage nor apprehend any intruders. This is the responsibility of the police.**

Please feel free to contact me if you have any questions.

Thank you,



Cyndy Long
Community Manager